

## Simple DCP Instructions

The Cordillera Int'l Film Festival has partnered with Simple DCP to handle all film print deliveries this year. Please read the below instructions carefully to ensure we receive your film:

### Steps to Submit Your Film:

Simple DCP will offer our filmmakers a 20% discount on DCP creation services and complimentary archival services. There will be no charge for filmmakers who submit a compatible, pre-existing DCP to Simple DCP.

Whether you submit a current DCP to Simple DCP or have your DCP created with Simple DCP, your DCP can also be quickly and affordably delivered to other festivals and venues. Every DCP in the Simple DCP archive will be integrated into partner festivals free of charge.

For this year's festival, Simple DCP will collect, create (if necessary), test, and ship all DCPs to the exhibition venue in an organized and efficient fashion. Please see below each step to complete the process:

1. **Fill out your print submission form.** Use the following Cordillera print submission link to notify Simple DCP as to whether you need them to create a DCP for you OR you are simply sending them a pre-existing 3rd party DCP via this link:  
<https://www.simplesdcp.com/cordilleraff2022>
2. Send your film to Simple DCP. After completing the above print submission form, you must send your film directly to Simple DCP. The portal will instruct you how to deliver your content based on your preferred delivery method. You must complete the print submission form and upload/ship your material to Simple DCP via the above link **no later than Wednesday, July 6th, 2022**. **Discounts on the Simple DCP service will end after Wednesday, July 6th, 2022 and consolidation fees will be assessed on films submitted after Friday, July 8th, 2022.**
3. Simple DCP will then create all new DCPs and gather all pre-existing 3rd party DCPs and perform QA tests to ensure that each film will screen without any unforeseen playback issues.
4. Once QA checks have been completed, Simple DCP will ship all films directly to the venue.

If you have any questions or concerns about the above process, please email Simple DCP at [info@simplesdcp.com](mailto:info@simplesdcp.com) or call them at 213-375-8327 for assistance.